

Hassle Free Zone

The Money School is not a prospecting opportunity for our expert faculty. At The Money School, we build savvy consumers who make smart decisions about their money and how they choose professionals along the way.

Classes are FREE

Faculty is responsible for the cost of printing material. **Under no circumstances** is the faculty allowed to charge The Money School students for ANYTHING in the classroom.



Campuses

The Money School partners with the Delaware Libraries. Other partners include nonprofit community centers and government offices. For a list of libraries and contacts: <https://lib.de.us/list-of-libraries/>



Join our faculty

1. <http://www.dfli.org/index.cfm?ref=34100>
Fill out the form, resume, certificates, etc.
2. Submit course material
3. Send a check \$75/year
4. Schedule a conference call
5. Upon approval, schedule classes

Schedule Classes

1. Contact the library.
2. Schedule the date, time, and frequency. Note: Libraries know the best time and days.
3. Submit course title, dates and times to rrangan@dcrac.org.
4. Once we create the course, Faculty is responsible for future entries at dfli.org/admin.cfm

DCRAC

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600 South Harrison Street,
Wilmington, DE 19805

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302-824-5219 (cell)

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rrangan@dcrac.org

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www.dcrac.org

The Money School

Handbook

DCRAC

Rashmi Rangan, Esq.

Executive Director

Rrangan@dcrac.org

302-824-5219 (cell)

www.dcrac.org

600 South Harrison Street

Wilmington, DE 19805

PARTNER

DelawareLibraries.org



Register Students

Classes are open to ALL adults. Students register via www.dfli.org or by calling toll free 1-877-307-6858.

Faculty registers walk-in students and attendance by logging in (manage courses, edit status against each, completed/did not attend; add a walk in; I have completed, Agree)

Marketing Material

All material must include:

Students register on line at www.dfli.org or by calling 1-877-307-6858

Classes are offered by The Money School

Walk-ins are welcome

All Faculty should market their classes

Cancelling a class Only in an emergency

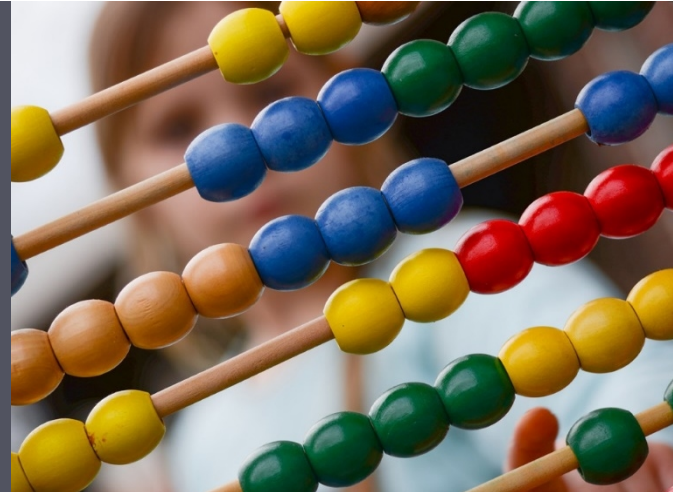
Never for low enrollment

Notify The Money School, Registered Students, and Partner Library. PLEASE USE ALL MEANS OF COMMUNICATION.



Deadlines

Faculty must secure approvals of course, material, dates, times, and locations by the deadlines:
June through August by December 15.
September to November by March 15.
December to February by June 15.
March to May by September 15.



Faculty log in

dfli.org/admin.cfm
User Name & Passwords are provided when approved. Here you manage your profile; submit course detail (list/edit a course to search am=nd ADD A DETAIL to add); access class roster (manage courses, list course roster, your name, date)

We are looking for Subject Matter Experts

Student Loan Debt
Medical debt
Bankruptcy
Downsizing
Spanish Language Faculty

Sign In Forms

You may create your own. Must include The Money School, class title, faculty, campus, time. Must be emailed to rrangan@dcrac.org

